



DEPARTMENT OF THE ARMY
DEFENSE TELECOMMUNICATIONS SERVICE WASHINGTON
1700 N MOORE STREET SUITE 1475
ARLINGTON VIRGINIA 22209-1903

1 April 2004

JDIT-DT-04TSCO-002

MEMORANDUM FOR ALL FISCAL OFFICERS, DESIGNATED AGENCY REPRESENTATIVES AND TELEPHONE SERVICE CONTROL OFFICERS

SUBJECT: Closeout of Prior Year Funding FY00 & FY01

Defense Telecommunications Service-Washington is in the process of closing out Fiscal Years 2000 and 2001. We need to closeout these prior year accounts in order to reconcile transactions in our Financial Asset Management System with the Defense Finance and Accounting Center system, STANFINS.

Enclosed you will find an OSA Form 20 with the final billed amount in order to closeout your account. Please sign the OSA Form 20 and fax the signed copy to 703-696-8415. Your immediate assistance in this matter will help to closeout these years in a timely and expeditious matter.

With any questions or concerns, please contact the Customer Care Center at: Phone: 703-697-2193 or e-mail: dtswcarecenter@hqda.army.mil.

Joyce A. Thompson
Chief, Expense Management Branch

CF:

Director, DTS-W
COO, DTS-W
CH,CSD, DTS-W
Networks Team Lead, DTS-W
Customer Care Center, DTS-W
Director, DNO
ITA-PSO
Read File