

31 August 2001

JDTS-W-TSCO-01-015

MEMORANDUM FOR TELECOMMUNICATIONS SERVICE CONTROL OFFICERS AND
DESIGNATED AGENCY REPRESENTATIVES

SUBJECT: Closeout of Prior Year Funding FY 97 through FY 01

Defense Telecommunications Service-Washington is in the process of notifying our National Capital Region customers of the urgent need to rectify shortages within our billing system, and ensure the integrity of our data. In our efforts to closeout the TEMPO contract and complete all actions and billings, it is necessary to scrutinize each transaction for funding and billing throughout the life of the contract.

To bring the funding levels up to the spending levels for each fiscal year, DTSW Expense Management Team Staff will engage in an exercise to determine the billing account codes that will be required to send a signed OSA Form 20 for the years '97 – '01. This effort will require an audit of the funding reservation information within the DTS-W and RSW systems. DTS-W and RSW are working in conjunction with DFAS to validate the spending of our customers against the amounts that have been collected from the designated fund cite on file in DTS-W, RSW and DFAS. The information in the collective systems, is being reviewed and analyzed for ALL customers. Those BACs that have not reserved funding via OSA Form 20 through DTS-W for each fiscal year mentioned will be contacted and asked to correct the deficit.

Excellence in customer service and dedication to the support of each DoD mission within the National Capital Region, is the vision and mission of DTS-W. The successful completion of the audit and correction of the data by 30 September 01 will depend on the response and consideration given by each responsible Designated Agency Representative (DAR) and Telecommunications Service Control Officers (TSCO) to this matter.

If you should have any questions or concerns please contact the Expense Management Team Members for assistance. The team can be reached at:

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Thank you in advance for your expeditious handling of this request.

Joyce A. Thompson
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CF:
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